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## 2015 Annual Report

WESTGATE HEALTH

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## WESTGATE HEALTH TEAM





ACCOUNTANT Peter Cash

**OFFICE MANAGER** Katrina Kortlang

RECEPTION Kelly-Anne Lucy Gina Megan Erin Tanya

**BOOKKEEPER** Devaki Ranadhir

NURSE MANAGER Caroline Parker

**NURSES** Phuong Trudi

**DENTISTS** Dr Gabriela Hanciu Dr Marianne Brownlee

**DENTAL NURSES** Nada Tanya Bron

#### ALLIED HEALTH

Psychology – Patricia McLean Psychology – Gael Meadowcroft Psychology – Ken Holland Mental Health Nurse – Jo Shokralla Diabetes Educator – Jieling Li General Surgeon – Howard Parker Acupuncture – Peter Ferrigno Physiotherapy – Tony Day Dietitian – Katie Thomsitt Podiatry – Jair Butler & Stuart Rudge

## **BOARD OF DIRECTORS**



Patricia is currently Chair of the Board of Westgate Health and has been a Board member for 10 years. She is a fully registered practising psychologist. Being a long standing South Kingsville resident Patricia brings her local community knowledge to the Board.



David has vast experience in business development in small, medium and community based organisations. His strengths in marketing, growth strategy and business planning are an asset to Westgate Health.



Dina has a Bachelor of Business & Accounting degree and completed her CPA exams. She has had many years' experience in the not-forprofit sector in senior roles. Dina has also served 7 years as a councillor for Maribyrnong City Council.



Peter is a Chartered Accountant who came to Australia in 1984 as head of Borthwicks' Meat operations in Australia and Japan. Peter enjoys his pro bono work through Westgate Health Coop Ltd and his Rotary Club where he has twice taken on the role of President. Cheryl has been a member of WGH Board since March 2008. She has 12 years' experience in executive management in the not-for-profit sector and her skills have been an asset to the Board.

Gordon has taken an active interest in the Co-op since its establishment and has served on the Board for many years. Gordon is the Managing Director of a well-established packaging business and also a Director and Deputy Chairman of a listed Public company.

Patrick is a Victorian Public Servant, having joined the service in 1990. In his current role, Patrick utilises his specialist legal skills in a number of Government inquiries as well as assisting his Director on important legal matters as they arise.

Ann has over 25 years' experience in the health management sector in a range of areas such as clinical service manager, research and quality management. Her qualifications include Doctorate, Masters in Educational Studies, and Grad Dip in Health Economics and Policy Management.

Rhyce is the newest member of the WGH Board joining in 2015. He has a background in Business Development and Marketing with a Degree in Biomedical Science and will bring to the Board a strong knowledge of the Health sector. Rhyce's family has a long standing connection with WGH - three generations have been members of Westgate Health and he is pleased to be able to make a contribution to the Board.

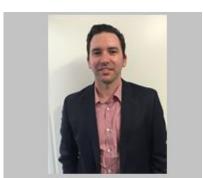












## DOCTORS

#### **Dr Maryann Spottiswood**



Maryann has worked at Westgate Health for 23 years. Her special interests include obstetrics and shared antenatal care. She holds a Diploma in Obstetrics and a Certificate in Family Planning. Maryann is a registered trainer with VMA and is actively involved in the training of our future doctors.

#### **Dr Stephen O'Shea**



Stephen has worked for many years at our Newport clinic. He is a GP supervisor with the University of Melbourne training medical students and has a special interest in delivering care to our aged community. He regularly visits aged care facilities across Hobson's Bay.

#### **Dr Kay Whitfield**



Kay enjoys working and providing her services to the community. She has been a Doctor at Westgate Health since 1987 and her interests are across a wide range of general practice including shared antenatal care, geriatrics and mental health.

#### **Dr Simon Leslie**



Simon has been at Westgate Health since 1995. He has worked in many developing countries including refugee health with Save The Children Fund. Simon has a special interest in immunisation and served on the Australian Technical Advisory Group for Immunisation Group (ATAGI) for 5 years.

#### **Dr Chris Watts**



Chris is longest serving doctor with Westgate Health and has been with us since 1980. As well as working at both South Kingsville & Newport, Chris has also worked part time in community health, occupational health, Aboriginal and student health. He currently works 1 day per week at Headspace, the youth mental health service.

#### **Dr Catherine Davey**



Catherine has a special interest in Women's Health and GP counselling. She has a certificate in Sexual Health and a Graduate Diploma in Counselling. Catherine has worked both in Australia and overseas and speaks Arabic.

#### **Dr Amy Greene**



Amy joined Westgate Health in 2013 after completing her fellowship in General Practice. She enjoys the variety in general practice and getting to know the whole family. She holds a Diploma of Children's Health and has special interests in Paediatrics, Mental Health and Palliative Care.

#### **Dr Richard Sloman**



Dick has a special interest in Community and Aboriginal Health. He shares his work between Westgate Health and the Victorian Aboriginal Health Service. Dick spent 2 years at Amata and Pipalyatjara on the APY lands in Northern South Australia.

#### **Dr Krish Dinesh**



Krish completed his qualifications in general practice in Scotland and moved with his family to Australia in 2014, where he joined Westgate Health. He holds a Diploma in Practical Dermatology and Dermoscopy. Krish has a special interest in managing skin cancers. He is also a GP supervisor for the University of Melbourne.

#### Dr Magda Wojtasiak



Magda started at Westgate Health as a GP registrar and has now completed her GP training. She works full time at our Newport Clinic. Magda has varied clinical interests including women's health, paediatrics, and chronic disease management.

#### Dr Choi Kwan



Choi enjoys the diversity of general practice, from looking after the very young to older members of the community. In addition to his Fellowship in General Practice, he holds Diplomas in Obstetrics and Palliative Medicine. When he is not working he likes to swim and bushwalk.

#### Dr Shankar Srinivasan



Shankar graduated at the University of Melbourne in 1978. He has worked across many fields of general practice and in more recent years in his own clinic. He is the newest addition to the Westgate team of Doctors and has an interest in hypnotherapy and of course all the challenges of General Practice. 7

## STRATEGIC PLAN

### 2013-2017

### **1** Strategic Direction 1: Establish clear guidelines to ensure a secure and sustainable infrastructure for WGH.

#### **Objectives:**

- Secure premises for Newport (NP) practice for next 5 years
- Explore future development of South Kingsville (SK) site.
- Explore options for additional site/s.
- Upgrade facilities to best affordable standard.
- Review ICT infrastructure to enable seamless access between all sites

### 2 Strategic Direction 2: Provide a diverse range of quality health services and programs.

#### **Objectives:**

- Identify additional services that meet the expectations of members
- Optimise capacity at both sites

### **3** Strategic Direction 3: Maintain a credible reputation and promote a distinct identity

#### **Objectives:**

- Develop communication guidelines to promote the Co-operative and its benefits to Community and Stakeholders
- Improve communication with current membership
- Establish new & strengthen current relationships with sector agencies and local businesses
- Confirm organisation model to enable clarity for future planning

4 Strategic Direction 4: Prepare an innovative plan to achieve financial growth to meet future costs.

**Objectives:** 

- Improve net ratio at current sites
- Explore opportunities to acquire external funds to provide additional services
- Allocate a percentage of annual surpluses to fund capital works

#### **5** Strategic Direction 5: Ensure a well-managed and governed organisation.

#### **Objectives:**

- Conduct a skills assessment of the Board
- Ensure the Board has access to relevant information
- Determine organisational model

## Vision & Mission

#### Empowered people, co-operative effort, healthy communities



To contribute to the health and well-being of individuals and their communities through the provision of high-quality, affordable health services.

To achieve this mission, Westgate Health Co-operative Ltd will:

- Provide accessible, patient-focused healthcare
- Act professionally and ethically in providing high quality health services
- Strengthen membership involvement in the planning and delivery of health care in the community
- Value and respect our members
- Advocate and participate in health education, illness prevention and harm minimisation activities in the community.

## CHAIR REPORT PATRICIA MCLEAN

I am proud to say that this year, Westgate Health Co-Operative Ltd has been in operation for 35 years; and that Dr Chris Watts has been seeing patients for 30 of those years. He has also been involved as a Board member by guiding and helping the Board for many of those years. We congratulate and thank Dr Watts for his dedication to Westgate Health members.

Our major accomplishment for the year has been the completion of the renovation/upgrade of the Vernon Street Clinic. All the doctors consulting rooms have been refurbished to a high professional standard and the patient feedback has been extremely positive. In May we had the official opening of the clinic and we were pleased to invite Hobsons Bay Council Mayor- Cr Colleen Gates to officially cut the ribbon and to open our new building. The costs associated with the building renovation were able to be met by the surplus generated by the organisation. The Board recognises our Executive Officer, Mary-Anne Perry's diligence in overseeing the completion of this work.

On another note, now that we have our new, modern, consulting rooms, the Board has decided to look at the administration building presently at 21 Vernon Street. The Board believes our administrative staff (and doctors, nurses, etc.), deserve a more comfortable work space within this environment. Though it will take some time, we look forward to bringing this building into a modern environment which will cater to our future needs.

I take this opportunity to thank our reception staff for their dedication during the renovations. The Board also acknowledges the patience of our doctors, allied health and members during the construction and renovation works at both Newport and Vernon Street.

The professional skills and makeup of the Board has proven to be a valuable contribution to WGH, not least is the strong financial performance guided by our Accountant and Executive Officer. The resultant surplus has enabled the development of WGH facilities.

Last, but not least, the Board is made up of voluntary members who meet regularly throughout the year to work on the many matters regarding the future of WGH. I thank all Board members for their dedication, co-operation and time in the ongoing development of WGH over the past 12 months.

Patricia McLean Chairperson

## EXECUTIVE OFFICER MARY-ANNE PERRY REPORT

As we reflect back over thirty five years of Westgate Health it is interesting to think about where we came from, who we are now and where we are going in the future. You will find in this Annual Report a more detailed story on the History of Westgate Health which I personally found extremely interesting as I researched the Co-operative and thought how innovative these community members were thirty five years ago. We have moved on from where we started in the beginning but I think the success of Westgate Health has been in recognising the needs of our community and members and altering our course as we have travelled the journey of the past thirty five years.

In 2015 we have focussed on adding to the physical structure of WGH with major upgrades to our buildings. This was considered to be of foremost importance if we are to continue for another thirty five years. It is planned to carry on this important work in 2016 to ensure that we have appropriate buildings to deliver health services to the future members and ever expanding community.

The day to day operational activities and services continued during this time and below is some of what has happened over the last twelve months

- Westgate Health participated in Dental Health Week 3<sup>rd –</sup>9<sup>th</sup> August. We
  offered specials to our members during this promotion and supplied
  "show" bags containing WGH personalised toothbrushes and educational
  material.
- Held a member focussed event as we celebrated our new building
- Continued to partner with a range of allied health providers and pathology to ensure patients have convenient access to these services
- Delivered services under the Mental Health Incentive Program led by our credentialed Mental Health Nurse
- Welcomed three new Doctors to our team
  - Dr Krish Dinesh Dr Magda Wojtasiak
  - Dr Shankar Srinivasan
- Our nursing staff continued to work closely with our Doctors to deliver much needed Chronic Disease Management services.
- Maintained strong financial stability

I believe a core strength of Westgate Health and its continued success is our ability to retain and recruit staff, doctors and allied health professionals who truly share the vison to deliver an affordable, caring and relevant service to our community.

#### **Mary-Anne Perry**

Executive Officer

## TREASURER'S REPORT DINA LYNCH

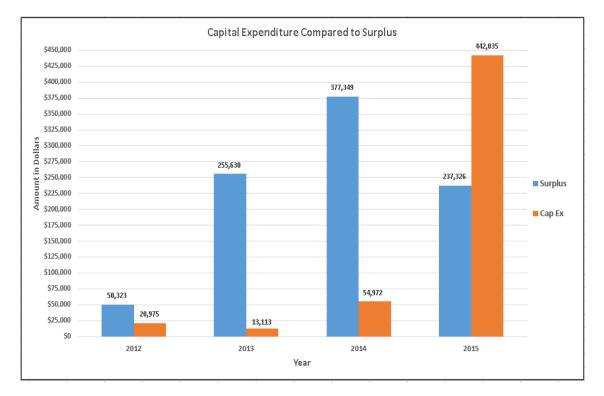
A solid result when viewed against the backdrop of major repairs and renewals charged against profit as a result of the upgrade at our Vernon Street, South Kingsville clinic.

For the year, a surplus of \$237,326 was earned even after costs of some \$140,000 were charged against the surplus.

General practice income at \$2.68m represents an increase of 14% compared to last year. Against this, expenditure increased by 18%. If the one-off expenditure for the refurbishment is taken out the expenditure reduces to 11% on an ongoing basis.

The balance sheet continues to remain very strong, with total equity in the organisation now growing to \$1.7m.

When one considers that the new reception area and other capital expenditure amounted to \$442,035 and the renovations to consulting rooms etc. totalled some \$140,000, a grand total of \$582,035, it is indeed pleasing to be able to report that all the expense was met out of income generation during the year, other than some \$120,000.



Dina Lynch Treasurer

# SOUTH KINGSVILLE FACILITY OPENING



The Board, Management and Staff of Westgate Health were extremely honoured to welcome the Mayor of Hobson's Bay, Cr Coleen Gates to officially open our new facilities on the 7<sup>th</sup> May 2015.

The clinic now offers our members and patients a much improved entrance and access as well as a welcoming reception area. Our consulting rooms have been upgraded to a standard that ensures we can continue to deliver a quality health service.





 
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The team at Westgate Health are extremely proud of the new building, and hope that all members are pleased with the upgrade.

# 35 YEARS THEN & NOW

In 1978 the Western Region Council for Social Development conducted a survey and recognised from this a need for medical care in South Kingsville and the surrounding areas.

The local Baptist Church was at this time looking for a way to make meaningful contact with the local community and became involved.

On September 8<sup>th</sup> 1980, a medical clinic was registered and started consulting in December 1980. It originally employed one doctor and a volunteer receptionist at 23a Vernon Street. The first years running costs were underwritten by the Baptist Unions Social Services Dept., and functioned as a project under that department until 1986.

As the number of patients increased and the community became more actively involved the possibility of becoming more independent and increasing the sense of ownership by the local community was explored.

The new Cooperative was registered on 26<sup>th</sup> September 1986 and what is now Westgate Health Cooperative was born. The house at 19 Vernon Street became available and the Baptist Church agreed to assist in the purchase of this property. This is the building that WGH still operates from today although it has undergone many changes along the way. The cooperative grew quickly and in 1989 the property next door at 17D Vernon was purchased to expand services.

In 1993 the Cooperative purchased their 2<sup>nd</sup> clinic at Home Rd in Newport and this clinic still operates from this location.

In 2014-2015 there was a significant refurbishment of our Vernon Street practice. This resulted in much improved disabled access and facilities, a new reception area with modernised staff and patient areas and an upgrade of all consulting rooms with new equipment and resources for our medical staff. This was funded 100% from the Cooperatives surplus with no borrowings required and has been well received and appreciated by our staff and members.

We believe that WGH fills a need in our community and has managed to evolve and adapt to the changes of health needs in the Western Suburbs and for this reason continues to successfully manage and operate these clinics.

### **FINANCIAL STATEMENTS**

### WESTGATE HEALTH CO-OPERATIVE LTD ABN 96 221 218 119

For The Year Ended 30 June 2015



### Statement of Comprehensive Income for the Year Ended 30 June 2015

	2015 \$	2014 \$
Profit for the year	237,326	377,349
Other Comprehensive Income:		
Other Comprehensive Income for the year	-	-
Total Comprehensive Income for the year	237,326	377,349

### Statement of Changes in Equity for the Year Ended 30 June 2015

	Retained Profits \$	Asset Revaluation Reserve \$	Total \$
Balance at 1 July 2013	585,302	500,042	1,085,344
Profit attributable to members	377,349	-	377,349
Balance at 30 June 2014	962,651	500,042	1,462,693
Profit attributable to members	237,326	-	237,326
Balance at 30 June 2015	1,199,977	500,042	1,700,019

### Statement of Financial Position for the Year Ended 30 June 2015

	Note	2015 \$	2014 \$
Current Assets			
Cash and Cash Equivalents Trade & Other Receivables	3 4	708,509 28,555	828,259 21,228
Other	5	32,416	43,951
Total Current Assets		769,480	893,438
Non-Current Assets			
Property, plant & equipment	6	1,195,898	799,402
Total Non-Current Assets		1,195,898	799,402
Total Assets		1,965,378	1,692,840
Current Liabilities			
Trade & Other Payables	7	192,333	164,784
Provisions	8	52,753	50,777
Total Current Liabilities		245,086	215,561
Non-Current Liabilities			
Provisions	8	20,273	14,586
Total Non-Current Liabilities		20,273	14,586
Total Liabilities		265,359	230,147
Net Assets		1,700,019	1,462,693
Equity			
Issued Capital	9	-	-
Reserves	10	500,042	500,042
Retained Profits		1,199,977	962,651
Total Equity		1,700,019	1462,693

#### Statement of Flow Statement for the Year Ended 30 June 2015

	Note	2015 \$	2014 \$
Cash Flows from Operating Activities		0 450 005	0.407.477
Receipts from service users and other income		3,453,865	3,127,475
Payments to Suppliers & Employees		(3,131,580)	(2,736,430)
Net Cash Provided by (Used in) Operating Activities	13(b)	322,285	391,045
Cash Flows from Investing Activities			
Payments for Property, Plant & Equipment		(442,035)	(54,972)
Net Cash Provided by (Used in) Investing Activities		(442,035)	(54,972)
Cash flows from Financing Activities			
Proceeds (payments) from borrowings		-	-
Net Cash Provided by (Used in) Financing Activities		-	-
Net Increase/(Decrease) in Cash Held		(119,750)	336,073
Cash at 1 July 2014		828,259	492,186
Cash at 30 June 2015	13(a)	708,509	828,259

#### Independent Audit Report To The Members of Westgate Health Co-operative Ltd

#### **REPORT ON THE FINANCIAL REPORT**

We have audited the accompanying financial report of Westgate Health Co-operative Ltd, which comprises the statement of financial position as at 30 June 2015, and the statement of profit and loss, statement of comprehensive income, statement of changes in equity and cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the directors' declaration of the entity.

#### Directors' responsibility for the financial report

The directors of the entity are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including Australian Accounting Interpretations) and the Cooperatives Act. This responsibility includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

#### Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Independence

In conducting our audit, we have complied with the independence requirements of the Co-operatives Act. We confirm that the independence declaration required by the Co-operatives Act, provided to the directors would be on the same terms if provided to the directors as at the date of this auditors' report.

#### Auditor's Opinion

In our opinion:

a. The financial report of Westgate Health Co-operative Ltd is in accordance with the Co-operative Act, including:

(i) giving a true and fair view of the entity's financial position as at 30 June 2015 and of its performance for the year ended on that date; and

(ii) complying with Australian Accounting Standards (including Australian Accounting Interpretations) and the Co-operatives Act.

b. The financial report also complies with International Financial Reporting Standards. Stannards Accountants & Advisors

Michael Shulman Partner

#### Compilation Report To The Members of the Westgate Health Co-operative Ltd

#### SCOPE

On the basis of information provided by the directors of the Westgate Health Co-operative Limited, we have complied in accordance with professional and ethical standards APES 315: Compilation of Financial Information the attached special purpose financial report of Westgate Health Co-operative Limited comprising the Detailed Profit and Loss Statement for the year ended 30 June 2015.

The specific purpose for which the special purpose report has been prepared is for the confidential use of directors and members. All accounting standards and other mandatory professional reporting requirements have not been adopted in the preparation of the attached special purpose report.

The directors are solely responsible for the information contained in the special purpose financial report and have determined that the accounting policies used are consistent with the financial reporting requirements of Westgate Health Co-operative Limited's constitution and are appropriate to meet the needs of the directors and members.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the directors provided into a financial report. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

To the extent permitted by law, we do not accept liability for any loss or damage, which any person, other than the Co-operative may suffer arising from any negligence on our part. No person should rely on the special purpose financial report without an audit or review conducted.

The special purpose report was prepared for the benefit of the directors and members and the purpose defined above. We do not accept responsibility to any other person for the contents of the special purpose financial report.

Stannards Accountants & Advisors

Michael Shulman Partner Dated: 9 September 2015



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